

**STATE OF VERMONT  
ENHANCED 9-1-1 BOARD  
Outage Notification Rule Sub-Committee  
Special Meeting #6  
28 October 2020**

**Location: Meeting held via Microsoft Teams due to the pandemic.**

***10:04 AM – Call to Order***

Chair Marcoux brought the meeting to order. The following were in attendance via Microsoft Teams:

**Sub-Committee Members Present**

Sheriff Roger Marcoux, Chair  
Chief Steven Locke, Vice-Chair  
Captain Lance Burnham

**Others Present**

Cecile Betit  
Stephen Whitaker  
Charles Storrow  
Dave Soutter  
John Cummings  
Jonathan Gibson (arrived after roll call)  
Matt DeTura  
Nancy Malmquist  
James White

**Staff Members Present**

Barbara Neal, Executive Director  
Soni Johnson, Board Clerk

**Public Comment** – Using the attendance list, the Board Clerk called on each member of the public/stakeholder for comment:

**Summary of Public Comment**

- Section 4.3.1 – concerning language required in the initial outage report - “to the extent known” should be added to the first sentence and removed from the second bullet.
- The Board has indicated that it notifies companies of public records requests/information release, but that language is not included in the rule.
- Wireless reporting threshold – Board staff comments (from *Outage Reporting Rule – Comments and Responses by Commenter*), concerning accurate mapping and verification of coverage areas for cell towers, are not adequate.

Note: Public comments submitted to the Board prior to the meeting have been posted to the E911 website (<https://e911.vermont.gov/statutes-and-rules/proposed-rules>) or are available from the E911 Board Office by request.

**Draft Outage Notification Rule**

Executive Director Neal provided an overview of written comments received from members of the public/stakeholders. This document, *Outage Reporting Rule – Comments and Responses by Commenter* (dated 10/23/20), has been incorporated into these meeting minutes.

**Sub-committee members discussed:**

- Possible changes to outage definitions in sections 3.5.1 & 3.5.2.
- Jurisdiction over tower siting (PUC has jurisdiction) – Stephen Whitaker clarified his earlier comment concerning tower siting to say that including it as a requirement in the rule would give the Board some standing as the PUC carries out its responsibility.
- Reporting thresholds for VoIP providers.
- Outage reporting by zip code (wireless carriers must report when there is a loss/degradation of 50% of the coverage in a zip code, not an impact to 50% of subscribers).
- Possible confidentiality of information contained in outage notification reports not already marked “presumed non-public”. Executive Director Neal detailed all the information contained in the

initial/secondary/restoration of service reports not already marked “presumed non-public”. The sub-committee confirmed that this unmarked information should not be considered confidential.

- Possible required review of the review after one year – Board staff will monitor the effectiveness of the reporting requirements and report any necessary changes to the Board as needed.

**Adjournment**

*Motion: There being no further business the meeting adjourned at 11:30 AM.*

Respectfully submitted:

Soni Johnson  
Soni Johnson, Board Clerk

11/3/20  
Date